

Seminar on SAI's Communication Challenges

Prague, 4 – 6 June 2014

PRACTICAL INFORMATION

VENUE AND CONFERENCE ROOMS

Park Inn Hotel Prague

Praha 2 – Nové Město,

Svobodova 1961/1

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Park Inn Hotel Prague

Art deco hotel provides historical accommodation in a picturesque setting. Dating back to 1907, the building is surrounded by the ancient courtyards and cobblestone streets that characterise the Prague 2 neighborhood. Visitors appreciate easy access to Vysehrad Castle and the Vltava River, which are both within walking distance, while the city centre is a brief tram ride away.

The seminar will be held in the conference room of the hotel. Technical equipment for presentations will be available. In case that you need a special equipment for your presentation, please contact us (see the Contacts section below). Please, indicate any such requests into the registration form too.

The SAO staff will be ready in the service room to assist participants.

MEALS AND SOCIAL PROGRAMME

Working lunches will be served in the hotel restaurant, coffee breaks in the foyer of the hotel.

The SAO is pleased to invite you to an informal welcome cocktail that will be held in the Foyer of the hotel on the eve of the seminar on 4 June (Wednesday) at 7:00 p.m. Casual clothes are recommended.

The SAO invites all participants for a short guided tour to Vyšehrad, ancient legends place and the original seat of Czech royalty and dinner at the restaurant on 5 June. For the dinner we have picked Rio's Vyšehrad restaurant, Štúlcova 102/2, Praha 2, (<http://www.riorestaurant.cz/>) which is surrounded by Vyšehrad's park and you will have time to know the magical atmosphere of this unique place. Please, wear comfortable shoes, the place is near the hotel but the streets are paved with stones. Please, note that it may be raining. Do not forget to let us know about any dietary requirements as well.

SEMINAR COSTS AND LANGUAGE

Seminar costs and language

The SAO will pay for the meeting rooms, technical equipment and services provided during the seminar, working lunches, dinner, coffee breaks and the social programme.

Participants are expected to cover their travel and accommodation expenses as well as the services provided by the hotel on personal requests (fax, telephone, business centre services, mini-bar, parking etc.). No participation fee is required.

The seminar's working language is English. No translation or interpretation will be provided by the host.

TRANSPORTATION AND DIRECTIONS

Transportation from [Prague Vaclav Havel Airport](#) to the hotel is not arranged by the SAO. We recommend to use public transport or to take a taxi.

Public Transport

From Václav Havel Airport Prague take bus number **119** which leaves from the airport (bus stops are located in front of both airport terminals) and go to the last stop '**Dejvická**' (underground station). This bus ride takes around 25 minutes, depending on traffic. Then take underground A (green line) at "**Staroměstská**" (underground station). From Staroměstská (Charles Bridge), take tram 17 to "Vyton" (tram station). The hotel is 100 meters from the tram stop.

For local public transport, passengers are required to buy tickets before entering the bus, tram and/or metro. The [Prague Public Transit Company](#) (Dopravní podnik hlavního města Prahy) operates information offices at the airport (in the arrivals hall of both terminals) where tickets may be purchased. This option is recommended. Ticket machines are also located at the bus stop. You need to buy a standard 32 CZK ticket. Day and multiday tickets are available.

You can buy a ticket from the bus driver too. This ticket costs 40 CZK – please be ready to pay the exact fare (drivers may not be able to return big amounts of change). Please note that a fee for transporting larger luggage is applied – you are obliged to purchase an extra ticket for 13 CZK.

Car service:

To enhance convenience, the hotel offers transport service to guests. Visitors are invited to [reserve a car](#) (must be booked in advance).

Prices per car:

- Airport - CZK 650
- Holesovice railway station - CZK 480
- Main railway station - CZK 250
- Prague Castle - CZK 430

Taxi

The official taxi providers of Prague Airport are AAA Radiotaxi and Radiocab Taxi. The journey to the hotel should not exceed 40 minutes (depending on traffic) and you should not pay more than 650 CZK.

If you plan to arrive to Prague by other means of transport (train etc.), contact us, we will be pleased to provide you with local transport information.

CONTACT DETAILS

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